

**SUMMERWIND HOMEOWNERS ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE APPLICATION 2020**

See application instructions on page 2-3 of this document:

Name: _____ Address: _____
 Email: _____ Phone: _____ Division: _____ Lot: _____
 Estimated Start Date: _____ Estimated Completion Date: _____

Type of Architectural Review Required

<p>Paint</p> <p><input type="checkbox"/> Painting with Existing Colors</p> <p><input type="checkbox"/> Painting with New Colors</p> <p>Roofing</p> <p><input type="checkbox"/> Roofing with Identical Material</p> <p><input type="checkbox"/> Roofing with New Material</p> <p>Doors & Windows</p> <p><input type="checkbox"/> Garage Door Replacement</p> <p><input type="checkbox"/> Front Door Replacement</p> <p><input type="checkbox"/> Window Replacement</p>	<p>Fence & Deck</p> <p><input type="checkbox"/> Fence Installation/Replacement</p> <p><input type="checkbox"/> Deck Installation/Replacement</p> <p>Structures</p> <p><input type="checkbox"/> Shed Installation</p> <p><input type="checkbox"/> Play Structure Installation</p> <p><input type="checkbox"/> Other _____</p> <p>Landscaping</p> <p><input type="checkbox"/> Front /Side Yard</p> <p><input type="checkbox"/> Other _____</p>	<p>Hardscape</p> <p><input type="checkbox"/> Sidewalk /Driveway Install/Replace</p> <p><input type="checkbox"/> Retaining Wall Install/Replacement</p> <p><input type="checkbox"/> Patio Install/Replacement</p> <p>Lighting & Irrigation</p> <p><input type="checkbox"/> Exterior Lighting Install/Replace</p> <p><input type="checkbox"/> Landscape Lighting Install/Replace</p> <p><input type="checkbox"/> Irrigation System Installation</p> <p>Miscellaneous</p> <p><input type="checkbox"/> Other _____</p>
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Plans must be submitted and application must receive FINAL approval before work can begin.

Paint/Stain Colors (Please attach paint samples.)

	Manufacturer/PAINT ID #	PAINT COLOR	PAINT FINISH (flat, satin, semi-gloss)
Body			
Trim			
Accent			
Garage Door			
Front Entrance Door			
Fence Stain			
Deck Stain			

Locations where 3 x 3 ft BODY sample, DOORS sample, TRIM/ACCENT samples are painted on home or structure:

Description of proposed work (Include material type)

Owner/Applicant Signature _____ **Date:** _____

(FOR ACC USE ONLY) ACC Approved (initials): _____ ACC Disapproved (initials): _____ Date: _____

Conditions of approval (if applicable) _____

INSTRUCTIONS
SUMMERWIND HOA ARCHITECTURAL CONTROL COMMITTEE APPLICATION
Homeowner note – [Refer to the ACC Guidelines, Criteria, and Procedures](#)

- 1) Submit a separate ACC Application Form for each modification request.
- 2) Provide a full description of the project. At minimum your application should include:
 - (1) Drawings, sketches, materials, product brochure, color samples, pictures, as applicable.
 - (a) Paint Projects – **REQUIRED Homeowner action:** Paint a 3ft x 3ft sample of the body color (s), a smaller section for the trim color (s), and a smaller section for the front door for the ACC to review. Paint information is also required if requesting to paint with existing colors.
 - (b) Landscape plan if application for landscaping is relevant to project.
 - (c) Concrete Work-must match existing neighborhood driveways and sidewalks of exposed aggregate. Materials and/or tint need to be stated in the description of work.
- 3) For major modifications provide the following additional information:
 - a) A site plan, to scale that shows the exact location of modification being requested in relation to the property lines. Note distance from property lines. Show relationship of improvement to neighboring homes and/or open spaces. Site plan should also include any existing fences, decks, walkways, driveways, exterior elevations, floor plan, and detail of materials.
- 4) Submit the completed form and additional information by one of the following delivery methods:
 - a) Email the completed form and additional information to:
acc@summerwindrenton.org AND info@vismanagement.com
 - b) Or mail the completed form and additional information to:
Summerwind Homeowners Association
c/o VIS Management Group, Inc.
8617 Martin Way East
Lacey, WA 98516
Phone: 800-537-9619 Fax: 253-799-8899

Signature on the ACC application by the owner/applicant, provides acknowledgment of the following:

- I understand that construction of certain major projects may require that I obtain a City of Renton building permit. Approval of a project by the ACC does not affect or alter that requirement.
- I understand that any construction activity taken prior to ACC approval is not allowed and that, if alterations are made, I may be required to return the property to its former condition at my own expense if this application is not approved wholly or in part and that I may be required to pay all legal expense incurred if legal action becomes necessary.
- I understand that members of the Architectural Control Committee are permitted to enter on my property to make reasonable inspection of proposed construction locations.
- It is understood that I am aware of the Covenants, Conditions, and Restrictions and Architectural Controls with regard to the review process.
- The alteration authority granted by this application will be revoked automatically if the alteration requested has not commenced within three months of the approval date of this application and/or has not been substantially completed within six months.
- I understand that any approval is contingent upon construction or alterations being completed using high quality workmanship.
- I understand that if I disagree with the ACC ruling, an appeals procedure is provided directly through the Board of Directors.

Helpful hints to ensure your ACC Application is approved as quickly as possible:

1. Type or clearly write you application submission.
2. Be very clear your paint colors for each part of your house.
3. Do not submit an application until you are confirmed for your paint, including the front door.
4. Read the ACC Guidelines and CC&R's before submitting. This will give you the information you need to be in compliance.
5. Do not wait till the last minute for an approval.